

RESERVATIONS AND PAYMENT PROCEDURES

- Complete the order form, including contact information where you can be reached during and after school hours. <https://whartonforms.wufoo.com/forms/zzgvcj01t5ammg/>
- Remember to include all students and chaperones in the total number of seats ordered.
- Performance confirmations and an invoice for the order will be sent to the email address on your reservation within one week of submitting your request.
- You will receive an email to re-confirm attendance beginning August 26, 2024. If changes to your reservation are necessary, please contact Randall Fields at 517.884.3130 by September 19, 2024.
- Payment is due two weeks after invoice for reservations made after October 4, 2024. Reservations made within two weeks of a performance date must be paid prior to that date.
- Reservations not paid in full by the due date listed on the invoice will be canceled.
- Study guides and other information will be sent electronically to the primary contact and additional teachers listed on the order form approximately two weeks before the performance date.

SCHOLARSHIP SEATS

- Scholarship seats may be requested for students eligible for the free/reduced lunch program.
- To request, submit a pdf letter on official school letterhead stating show title and number of scholarship tickets requested for free/reduced lunch students. Please submit email scholarship requests to randall.fields@whartoncenter.com
- Decreasing the total number of seats on your reservation order in September will directly affect your awarded scholarships.
- Scholarship seats are awarded based on available funding. A request does not guarantee scholarships can be granted.
- Bus subsidy applications are available upon request.

For more ticketing information, contact Randall Fields at Randall.fields@whartoncenter.com or 517.884.3130.

For more information about show content, contact Kelly Stuitable-Clark at stuible3@whartoncenter.com or 517.884.3166

No refunds or exchanges. All sales are final. Prices, dates, times, artists, and performances are subject to change.